



## EMPLOYMENT OPPORTUNITIES

**Job Title: Equipment Service Worker**

**Closing Date: 03/04/2025**

***DEADLINE: Attach any required documents, i.e., Transcripts, Certificates, diploma and Motor Vehicle Record, to your online application by midnight on the closing date. Late Applications or documents will not be considered.***

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Job Number: 25-063-2

Job Type: Full-Time Regular

Department: Gila River Indian Irrigation & Drainage District

City: Sacaton, AZ

Location: 192 S. "A" Street

Area of Interest: Irrigation & Drainage

Salary/ Hourly Rate: Range \$18.61 - \$29.01 Hourly

Tribal Driving Permit Required: Yes

### DISTINGUISHING FEATURES OF THE CLASS:

The Equipment Service Worker performs preventative maintenance tasks and work of routine difficulty in servicing vehicles and/or heavy-duty equipment. Duties include responding to field service calls, servicing and performing minor repairs to automotive and other motorized equipment.

### ESSENTIAL FUNCTIONS:

- Schedule and perform oil changes; lubricate automotive equipment and replacement parts (i.e., bearings, sprockets, chains, gears, pulleys, hoses, etc.).
- Inspect and change fuel, oil, transmission fluid, and water levels to ensure all fluids are maintained at proper levels; replace lubricant, hydraulic fluids, coolant fluids, and air filters at proper intervals.
- Facilitate and maintain a preventative maintenance schedule.
- Maintain inventory of parts and supplies on-hand and recommend purchase of new parts and supplies.
- Repair, replace, balance, and service a variety of tires and tubes; check and maintain proper wheel balance; conduct performance tests and document results.
- Maintain accurate service and stock records; prepare written reports of work activities and other work-related records.
- May assist mechanic with routine repairs, i.e. diagnosing, repairing and overhauling.
- Perform other related duties as assigned.

### REQUIRED KNOWLEDGE, SKILL AND ABILITY:

- Knowledge of standard tools, materials, methods, and practices used in tire maintenance/ repair and automotive and other motorized equipment service and repair.
- Knowledge of hazards and safety precautions associated with the service and repair of vehicles and equipment, including lifting of heavy items and use/handling of lubricants.
- Knowledge of manual and powered lubrication equipment.
- Skill in the operation and proper care of tools, materials, and equipment used in routine mechanical and automotive service and repair.
- Ability to repair and service a variety of vehicle problems and perform mechanical tasks.

- Ability to work in a variety of weather conditions while repairing vehicle and performing safety checks in the field.
- Ability to maintain simple records.
- Ability to carry out verbal and written instructions.
- Ability to maintain effective working relationships with other employees, Community Officials and the general public.
- Ability to perform all physical requirements of the position; agree to maintain a Drug-free workplace.

**REQUIRED EDUCATION AND EXPERIENCE:**

High School diploma or GED and a minimum of two (2) years experience in a variety of automotive servicing functions of vehicles and/or heavy equipment.

**ADDITIONAL REQUIREMENTS:**

- Automotive Service Excellence (ASE) Certification preferred.
- Possession of, or obtain within six (6) months of hire a Class A Commercial Driver's License (CDL), with Hazmat Endorsement.
- Required to obtain a Tribal Operator's permit. Valid state driver's license with **a current** proof of driving record for the past 39 months will be required to qualify for a tribal driving permit. **Proof of driving record must be submitted with application and must not be more than 60 days old from the date of submission of the application.**

Non-Supervisory, Hourly Position  
Reports to Director or designee

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**BENEFITS:**

The Gila River Indian Community offers a comprehensive benefits package, which includes; vacation, holiday, and sick leave as well as medical, dental, vision, life, short and long term disability benefits.

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Preference in filling vacancies is given to qualified Indian candidates in accordance with the *Indian Preference Act (Title 25, U.S. Code, Section 472 and 473)*. The Gila River Indian Community is also committed to achieving the full and equal opportunity without discrimination because of Race, Religion, Color, Sex, National Origin, Politics, Marital Status, Physical Handicap, Age or Sexual Orientation. In other than the above, the Gila River Indian Community is an Equal Opportunity Employer.

**If you are claiming Preference in one or more of the following categories please attach a copy of the required documentation to the completed Employment Application.**

- Preference for Community Members (with proof of enrollment)
- Preference for Native Americans (must meet membership requirement of a federally recognized Tribe.)
- Preference point for Spouse of Community Member (with proof of spouse enrollment)
- Preference point for Veteran (must meet statutory requirements)

**HUMAN RESOURCES WILL NOT MAKE COPIES OF APPLICATIONS OR DOCUMENTS BEING SUBMITTED.**

Visit our GRIC website and apply online: [www.gilariver.org](http://www.gilariver.org)